### REGISTRATION FORM

**⮱**

**PLEASE COMPLETE AND RETURN THIS FORM BY JUNE the 6th, 2014 to :**

OFFICE DE TOURISME ET DES CONGRES ROUEN VALLEE DE SEINE

25 place de la Cathédrale – CS 30666 – F - 76008 ROUEN Cedex  
Tél : + 33 (0)2.32.08.32.47 - Fax : + 33 (0)2.32.08.32.49 - e.mail : b.delfanne@rouenvalleedeseine-tourisme.com

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| □ Miss | | □ Mrs | □ Mr | | |  |
| Last Name |  | | | First Name |  | |
| Establishment |  | | | | | |
| Address |  | | | | | |
| ZIP code |  | | | City/Town |  | |
| Country |  | | | E-mail (mandatory) |  | |
| Phone |  | | | Fax |  | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date of **arrival** |  | at | Date of **departure** |  | Nights : |

HOTELS

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | | Number of persons | Number of nights | Price by person all taxes included | Total all taxes included |
| * **Hotel deposit per room** | |  |  |  |  |
|  | * + 4 stars |  |  | 150 € |  |
|  | * + Others categories |  |  | 100 € |  |
| * **Administrative costs** | |  |  |  | 15 € |
| **TOTAL** | |  |  |  |  |

HOTELS

Indicate three choices of hotels in order of preference (1, 2 and 3)

Situation : centre town

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **HOTEL** | **Your choice** | | | **CONGRESS PRICES** in €uro, per night  (breakfast included, tourist tax included) | | |
| **Single** (for 1 person) | **Double** (for 2 persons) | **Twin** (for 2 persons) |
| **4-star hotels** | | | | | | |
| HOTEL MERCURE ROUEN CENTRE CATHEDRALE\*\*\*\* | S | D | T | 143,80 € | 177,60 € | 177,60 € |
| **3-star hotels** | | | | | | |
| HOTEL NOTRE DAME\*\*\* | S | D | T | 108,65 €  or 128,65 € | 119,30 €  or 139,30 € | 119,30 € |
| **2-star hotels** | | | | | | |
| COMFORT HOTEL ROUEN ALBA\*\* | S | D | T | 61,45 € | 77,90 € | 77,90 € |

I will share my double room with

|  |  |  |  |
| --- | --- | --- | --- |
| Last Name |  | First Name |  |

|  |  |
| --- | --- |
| I would like to be housed  in the same hotel as |  |

**Map on page 4**

PAYMENT

The reservation will be **effective only after receipt of this form** (previously filled) **and payment of deposit and registration fees** (according to the hotel category). **All payments should be made in Euros** payable to the Office de Tourisme de Rouen**. Do not forget that your name must accompany all money transfer. Please indicate below which of the following means of payment you will use :**

* **Cheque** to « Office de Tourisme de Rouen », in Euros only, payable in France
* **Money order** on the account of the Société Générale IBAN : FR76° 3000 3017 8000 0372 6052 485 – BIC : SOGEFRPP

34, rue Jeanne d’Arc - ROUEN – FRANCE

* **Credit card**, please provide the following information:

|  |  |  |  |
| --- | --- | --- | --- |
| □ Eurocard/MasterCard  □ Visa | Card number /\_\_\_/\_\_\_/\_\_\_/\_\_\_/\_\_\_/\_\_\_/\_\_\_/\_\_\_/\_\_\_/\_\_\_/\_\_\_/\_\_\_/\_\_\_/\_\_\_/\_\_\_/\_\_\_/ | | |
| Card holder | | |
| Expiration date /\_\_\_/\_\_\_/ /\_\_\_/\_\_\_/\_\_\_/\_\_\_/ | | Card Security Code /\_\_\_/\_\_\_/\_\_\_/\_\_\_/ |
| I authorize the Office de Tourisme de Rouen to charge my credit card | | | Total euros |
| Date /\_\_\_/\_\_\_/ /\_\_\_/\_\_\_/ /\_\_\_/\_\_\_/\_\_\_/\_\_\_/ | | Signature | |

CONDITIONS

Hotel reservation will be handled on a “first come first served” basis. The Office de Tourisme will acknowledge receipt of forms and payment, will send each participant a reservation confirmation for his/her room and will indicate in which hotel it is made.

**After June 6th 2014, accommodation requests will be guaranteed only according to our possibilities.**

CANCELLATION

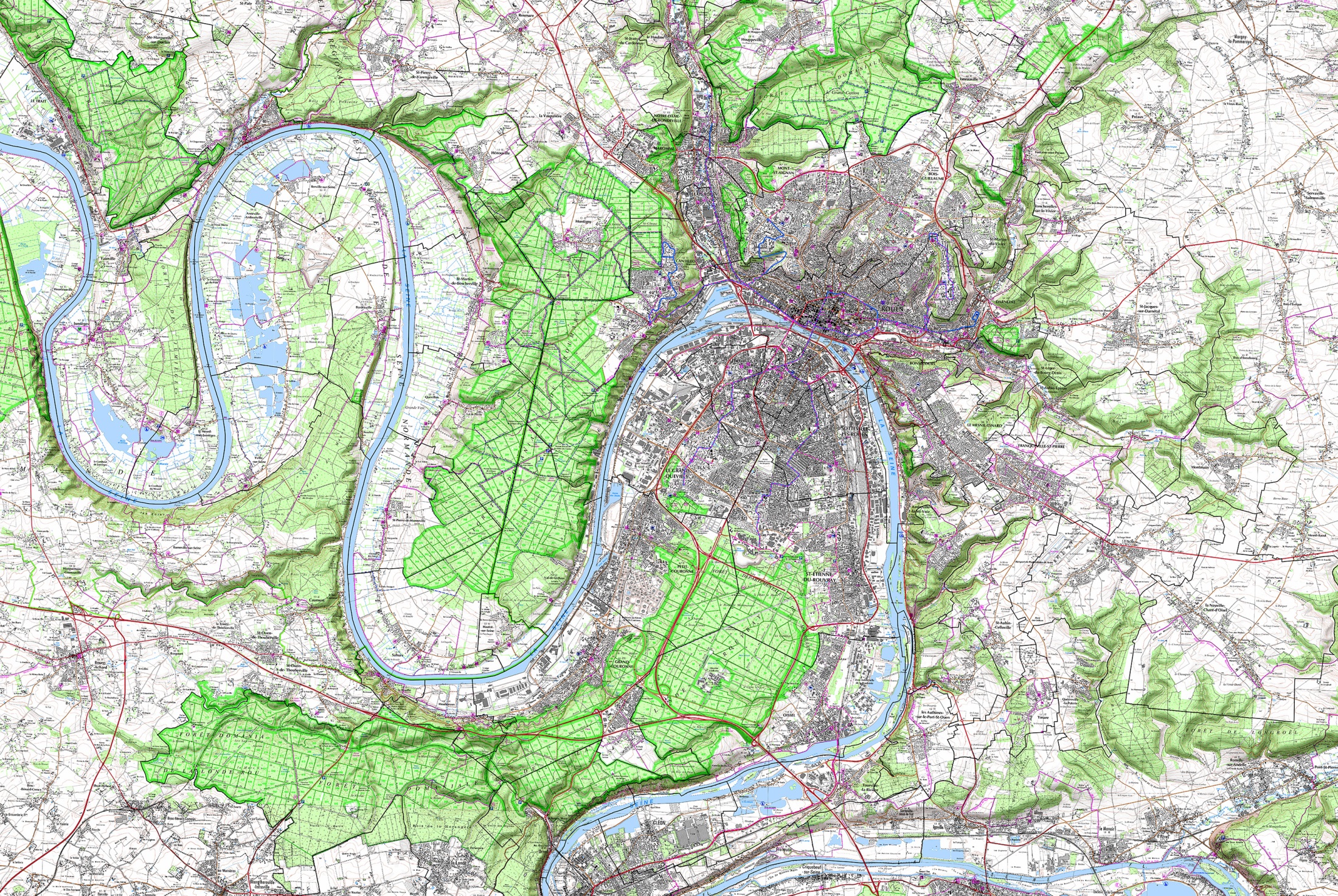
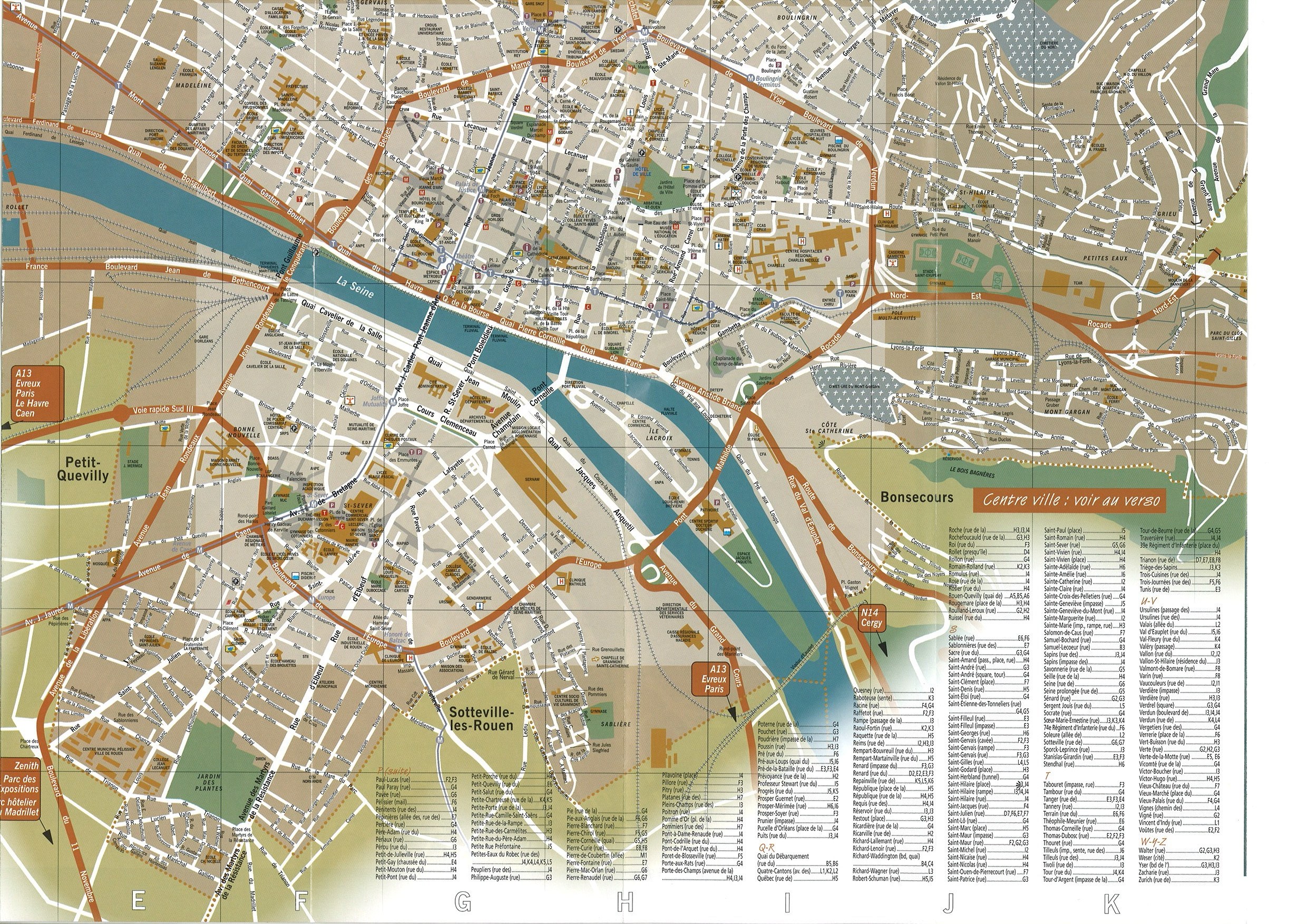
Cancellation will allow repayment of deposits only if the request for cancellation is received by fax or e-mail at least 15 days before the date of room occupation. Booking fees are non-returnable. **No repayment will be possible for cancellation occurring after June 6th 2014.**

**TURN OVER THE PAGE**

SITUATION OF THE HOTELS

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**Station**

****

Comfort Hotel Rouen Alba\*\*

Hôtel Notre Dame\*\*\*

Hôtel Mercure Rouen Centre Cathédrale\*\*\*\*

ROUEN

INSA du Madrillet